



# Safety Alert



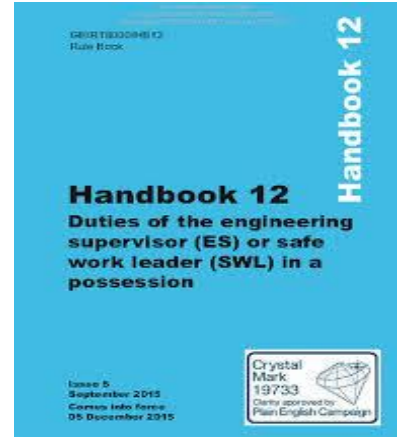
**Title: Possession irregularity Llanwern**

**Date: 04/07/2019**

**Distribution: All staff**

**Priority level: High**

## Overview



ES Shortened back work site as published in the PICOP pack, whilst a Balfour Beatty RRV was still working in the extended area.

## Action Required

- All Engineering supervisor must use their ES assistants to move trains to the marker boards, this allows the ES to concentrate on signing people in and shortening back the site if required.
- All Engineering supervisors are to attend the white board meeting this is to be checked by the resourcing team, when booking the staff.
- When shortening back of a work site the ES must ensure all staff are signed out on the ES forms before shortening back, they must also adhere to the LCV process.
- Ensure that all third party staff that wish to share our worksite are invited to the white board meeting, if they don't attend we don't allow them access.

