

Your security guide

Personal safety and terrorist threats

Unattended items – use H-O-T

Use **H-O-T** to decide if it is appropriate to examine an unattended item more closely.

- H** is it **hidden** from view, not in clear sight?
- O** is it **obviously** suspicious because of its appearance or the circumstances of its discovery?
- T** is it **typical** of what you would expect to find in this location?

Your safety

If you identify a potentially life-threatening situation because you believe an item poses an explosive hazard, move yourself and others nearby to a safer location.

Minimum cordon distance guidance:

- 100m** For rucksacks or briefcases
- 200m** Larger items (or items in/under cars)
- 400m** Large vans or lorries

Cordons must not be in the direct line of sight of the object. Use hard cover, avoiding glass or parked vehicles. Evacuation should always be away from any railway-related location – at 90° to the line of route.

Hostile reconnaissance

The railway attracts many genuine photographers. You can approach and engage with them – they are at your station. However, always consider:

Are they filming or photographing, but not where you would expect? Are they trying to conceal recording devices? Are they examining CCTV cameras or security arrangements?

W-H-A-T

W-H-A-T is a simple acronym used in order to help evaluate behaviour determined to be 'odd' and also to provide a reporting format.

- W** **What** – are they doing?
- H** **How** – are they behaving?
- A** **Alone** – or acting with others?
- T** **Threat** – what type do they pose?

If you suspect it, report it. We will take you seriously and be there to help.

Firearms and knife attacks

Attacks in public spaces, involving firearms or knives, are rare in the UK. The following general advice should be considered as the first response to any emerging threat.

RUN. HIDE. TELL

RUN – Your first consideration should be to run from the danger. Tell people nearby to follow you. People may need to leave heavy luggage. Running involves moving some distance away from where the incident is happening (e.g. at least 100m).

HIDE – Only if running away is not possible should you find somewhere to hide. Ideally, this will be somewhere where you can restrict access by locking or barricading the door. If you are not safe (from discovery or gunfire), hide only until you can run.

TELL – As soon as you are safe (or if you become trapped) call 999. Tell police where you are, what is happening and what you know about the attack. An attack on a train in service is most likely to require an emergency evacuation of all passengers and crew. Line controllers and police must be informed.

Reporting key information

Confirmed hazards

If you think an unattended item is suspicious, report it using the 5-Ws.

- W** What is it?
- W** Where is it?
- W** When was it found?
- W** Why is it suspicious?
- W** Who else has seen it?

Possible noxious materials

People in a state of collapse or visible distress may indicate that a noxious hazard has been released accidentally or deliberately. When you report it, we will want to know:

- How many people are affected?
- Where are they (one or more locations)?
- Is there an obvious cause?
- Are casualties increasing?

Firearms or knife attack

When you report it, we will want to know:

- Are you in a place of safety?
- How many people are with you?
- Is anyone injured?
- How many attackers?
- What type of weapon was used?
(short barrel, long barrel)

Personal safety advice

Radios Always move away from a suspicious item or hazard before passing safety information. Do not turn your radio off unless instructed to do so.

Secondary hazards Try to keep behind hard cover when you evacuate. Keep away from windows and parked cars if you can.

Take responsibility – keep your working environment secure:

- Don't allow unauthorised people to enter private areas
- Don't allow litter to build up
- Report illegally parked vehicles
- Don't allow luggage to be left unattended

Contact us

In an emergency, call 999.

When it's not urgent
BTP **0800 40 50 40**
Text BTP **61016**
Anti-Terrorist Hotline **0800 789 321**

For advice email btp-ctsa@btp.pnn.police.uk